

# CAPM - EXAM PREPARATION (6th Edition)

## DATE

22-23, 29-30 September & 1 October 2018

## VENUE

Phileo Damansara 1, Petaling Jaya

## TRAINER

Mr. Mani Selvan @ Nyana Jothi

## COURSE FEE

**EARLY BIRD:** RM 3,000 per pax  
(Registration by 21 August 2018)

**NORMAL FEE:** RM 3,900 per pax

**GROUP DISCOUNT:** RM 3,315 per pax  
(Minimum of 3 pax from the same organization)

**Note: Fee is exclude of CAPM exam and PMI membership**

## WHAT YOU WILL GET?

- Learn the essential PMBOK® Guide terminology, tools and techniques required to pass the CAPM® exam.
- Receive a copy of a reference book that is in line with the PMBOK® Guide - Sixth Edition and practice exam questions.
- Receive the on-going support after this workshop by joining our Support Group.

## LEARNING OBJECTIVES

- Prepare to pass the PMI CAPM exam while completing the required 23 contact hours/PDUs.
- Navigate PMBOK® Guide process groups and knowledge areas.
- Analyze the tools and techniques of the PMBOK® Guide processes.
- Align your knowledge with PMBOK® Guide.
- Create a self-study plan to focus your efforts on your exam date.

## TRAINING OUTLINE

### DAY 1

- Introduction to PMI.
- PMP/CAPM Exam Overview.
- Project Management Environment.
- Role of Project Manager.
- Group discussions and exercises of Mock CAPM exam.

### DAY 2

- Project Integration Management.
- Project Scope Management.
- Project Schedule Management.
- Group discussions and exercises of Mock CAPM Exam.

### DAY 3

- Project Cost Management.
- Project Quality Management.
- Project Resource Management.
- Group discussions and exercises of Mock CAPM Exam.

### DAY 4

- Project Communication Management.
- Project Risk Management.
- Project Procurement Management.
- Project Stakeholders Management.
- Group discussions and exercises of Mock CAPM Exam.

### DAY 5

- Mock exams.
- Discussion on the questions.
- Tutorial on answering techniques.

## Trainer Profile

Mani Selvan Nadarajah has a total of 18 years of project management working experience, spanning within Project Management, Information Systems Application Management, Quality Management, Human Resources Management, and Manufacturing / Process Engineering. Mani Selvan started his career as a Robotic Consultant with exposure to TQM and ISO 9002 methodologies.

Mani Selvan then joined Telekom Smart School Malaysia as a Content Manager working on various educational, knowledge management portals and information system for various Ministries and private bodies. He was also one of the committee members (EPG) to establish CMMI level 3, and active committee member in implementing Balanced Scorecard (BSC) for Telekom Smart School in order to raise professionalism standards in Telekom Smart School.

After spending nearly 6 years in Telekom Smart School, Mani Selvan joined The Media Shoppe Berhad (TMS) as Senior Project Manager. In TMS he was responsible in managing various IT projects from government to corporate companies.

Mani Selvan is a Certified Project Management Professional (PMP) – from Project Management Institute, Mani Selvan is currently managing his own company, Learning Steps, focusing on various project consultancy and training and also serving as Project Director in Sulabs Sdn Bhd.

Mani Selvan has delivered many training and workshops on Project Management and Business Strategy related industries, such as IT Project Management, Project Management Professional(PMP), Project Fundamentals, Risk Management, O&G Project Management, Business Case and Plan Writing and Business Reengineering. He also has conducted training in most of the ASEAN countries, India, Bangladesh, Pakistan, Sri Lanka, Sudan, Egypt, Bahrain, Sudan, UAE (Dubai and Abu Dhabi).

## Summary of Training Experience

- Since 2007
- 120 PMP Trainings, 400 Project Management Trainings
- 1200 PMP Trainees
- Average Passing Rate – 90%

## Training Approach

- Conceptual Understanding vs Memorization
- Practice Question
- Customized Case Study
- Answering Techniques – Breaking Down The Questions
- Process Mapping (End to End Diagram)
- Application of Concepts
- Using working environment as studying tool

## Added Value

- Exam Notes
- 3000 standard Questions
- 4 Mock Exam

## Clientele

- UEM Builders
- OPUS
- Universiti Malaysia Pahang
- Affin Bank
- Bank Simpanan Nasional
- CIMB
- Hong Leong Bank
- RHB Bank
- AmBank
- Alliance Bank
- Ministry of Education
- Ministry of Health
- Prime Minister Department
- Home Ministry
- Employee Provident Fund
- Petronas Sdn Bhd
- Shell Sdn Bhd
- Western Digital
- Intel
- Motorola
- Dell
- IBM
- Telekom Smart School

# CAPM - EXAM PREPARATION

## Registration Form

22-23, 29-30 September & 1 October 2018

### Participant(s) Details

Name : \_\_\_\_\_  
Position : \_\_\_\_\_  
Email : \_\_\_\_\_  
Contact No. : \_\_\_\_\_

Name : \_\_\_\_\_  
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Contact No. : \_\_\_\_\_

Name : \_\_\_\_\_  
Position : \_\_\_\_\_  
Email : \_\_\_\_\_  
Contact No. : \_\_\_\_\_

### Authorization Details

Name : \_\_\_\_\_  
Position : \_\_\_\_\_

Signature & Company Stamp :

### Invoicing Details

Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
\_\_\_\_\_

Tel No. : \_\_\_\_\_  
Name : \_\_\_\_\_  
Position : \_\_\_\_\_  
Email : \_\_\_\_\_

For further information, please contact:

Ms. Ain (018-363 4841)

ain@kpkmillennium.com.my

### COURSE FEE

**Early Bird:** RM 3,000/pax  
(Registration by 21-Aug-18)

**Normal Fee:** RM 3,900/pax

**Group Discount:** RM 3,315/pax  
(Minimum of 3 pax from the same company)

**Price is NOT inclusive of CAPM exam, PMI membership fee.**

**This training is HRDF claimable**

### PAYMENT DETAILS

**Payable To:**  
PM Learning Sdn Bhd

**Bank Name:**  
CIMB Bank Bhd

### TERMS & CONDITIONS

- Upon receipt of a completed registration form, it confirms that the organization is registering for the seat(s) of the participant(s) to attend the conference or training workshop.
- Payment has to be received 7 working days prior to the event date to confirm registration.
- Payment is non-refundable if cancellation occurs 7 working days prior to event commencement. However a substitute is welcome at no additional charge.